

**OFFICE OF THE PRINCIPAL**  
**GOVERNMENT MEDICAL COLLEGE, ANANTNANG, J&K**  
(CAMP OFFICE: Main Campus, Dialgam, Anantnag)  
**Phone No: 01932-227624 e-mail gmcanantnag2018@gmail.com**  
**Tender Notice No: 06 GMCA of 2022**  
**Dated:08.04.2022**

Pursuant to the decision of Purchase Committee in its meeting held on 04-04-2022, sealed tenders on behalf of Lieutenant Governor, Union Territory of Jammu and Kashmir are invited for **Serving Diet to Pregnant ladies/Patients admitted for Delivery purposes at M&CCH Sherbagh, Associated Hospital, GMC, Anantnag** from the registered, reputed, and licensed Agencies/Contractors, who are having experience of minimum one year in Catering services/running of Canteen in reputed organizations (viz. PSUs, Govt units, Semi Govt. units, Corporate offices, Hospitals etc.).

**Important Dates and Cost of EMD & Tender Fee:**

Sr.No	Particulars	Date and time
1.	Date of issuance of tender notice.	09-04-2022
2.	Bid submission start date.	11-04.2022 (10:30 Am)
3	Bid submission end date.	22-04.2022 (03:00 PM)
4.	Date and time of opening of Bids	23-04-2022 (2:00 PM)
5.	Earnest Money Deposit	Nil
6.	Cost of tender document	Rs. 300/= (Rupees three hundred only)

The bidding documents consisting of qualifying information, eligibility criteria and detailed terms and conditions of contract can be had from the office of Procurement Officer, GMC, Anantnag on production of Tender fees of Rs: 300/- (Non-refundable) in the form of DD drawn from any nationalized bank, favouring Principal, GMC, Anantnag payable at Anantnag (J&K) or can be downloaded from official website [www.gmcanantnag.net](http://www.gmcanantnag.net). Incase of downloading of tender document from out official website, cost of tender document in the form of DD shall be enclosed with technical bid, without which tender will not be accepted.

The competent authority reserves the right to accept or reject the tenders received without assigning any reason thereof.

Sd/-

**Principal,  
Government Medical College,  
Anantnag.**

NO: - GMCA/Pur/208(a)/ 26-29.

Dated:08-04-2022

**Copy to the: -**

1. Additional Chief Secretary, Health & Medical Education Department, J&K, Srinagar/Jammu.
2. Director, Finance, Health & Medical Education Department, J&K, Jammu.
3. Dy. Medical Superintendent, M&CCH, associated Hospital, GMC, Anantnag
4. I/C, website GMC, Anantnag to upload the tender notice on college website.

## **Detailed instructions to the tenderers:**

### **1. Scope of contract**

The service provider is required to provide the services every day both in the morning and evening or as per the requirement to Pregnant/Delivered Women admitted in the Hospital. The caterer may also note that the requirement for catering services may increase/decrease based up on the activity level and requirements of the Hospital.

### **2. Eligibility criteria**

The bidder/Service Provider should have a working experience of at least one year in providing Catering Services satisfactorily to reputed organizations namely Central Govt. Units / State Government Units / PSU's / Autonomous Bodies/ Corporate Offices/Banks/ Medical Institutions. However, in case of Startups experience may be exempted.

ii. **Profile of the company / Agency:** The company / agency should give their details as per the proforma given in Part I.

iii. The Service Provider has to make arrangements for accommodation, utensils, Cooking and manpower etc required for serving the diet to patients.

### **5. Period of validity of bid.**

- a) The bid must remain valid for minimum of 90 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as non-responsive.
- b) The bidder cannot withdraw his bid within bid validity period and after execution of rate contract agreement or issuance of supply order for any of the agreed items.

### **6. Duration of contract**

Once the rate contract is finalized the rate contract shall be valid for a period of two years subject to the satisfactory performance report received from the Dy. Medical Superintendent M&CCH, Sherbagh Anantnag in favour of the agency.

### **7. Submission of bids**

The bids are to be submitted offline in a sealed envelope at Purchase Section, GMC, Anantnag.

The bid shall be submitted with all the required documents as mentioned below.:-

1.	PAN number (Enclose copy)
2.	Experience certificate (Minimum one year)
3.	GST Registration
4.	Valid Trade License (copy)
5.	Valid Food License (copy)
6.	Tenderer details as per Format T1
7.	Declaration form as per format T2
8.	Aadhar Card (copy)

**Financial bid format is enclosed in this bid document.**

**The quantity quoted shall be given only in the format given.**

The duly completed bids in two separate envelopes (Technical Bid & Financial Bid) under single cover should be addressed to the Procurement Officer, GMC, Anantnag (Main Campus Dialgam) 192210 and reach this office within the dates and time as specified above by hand or by post. The envelope containing technical Bid shall also contain the bid document cost should be clearly superscribed as “ **Bid document for Diet for Pregnant/Labour Patients at M&CCH, Sherbagh Anantnag**” with name and address of the tenderer.

**8. DECLARATION OF SUCCESSFUL TENDERER AND AWARD OF CONTRACT:**

**Tenderer quoting the maximum quantity of food item(s) which should be justifiable with market price of the items with relevant parameters including quality food will be considered as the successful Tenderer and may be called for further negotiations.** The successful Tenderer must execute an agreement with the Purchaser (Dy. Medical Superintendent) within 05 working days of receipt of the contract form. The successful tenderer shall sign and date the contract on non-judicial stamp paper of requisite denomination and return it to the Institute. However, the Purchaser is under no obligation to accept any tender received in response to this tender notice and is entitled to reject any or all tenders without assigning any reason whatsoever. The Service provider is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender. The Contract, if awarded, shall be valid initially for a period of two years from the date of award of contract subject to continuous satisfactory performance and on failure on this aspect by the Service provider, the competent authority will reserve the right to terminate the contract. The period of contract can be extended for such further period at the discretion of the competent authority on same terms and conditions as mentioned

in the tender document. The approved Quantity shall be valid for the contract period. The service provider is liable to provide services till settlement of next tender or end of the two-year contract period whichever is earlier.

**9. TERMINATION:** The Purchaser, by written notice of 30 days (Thirty days) sent to the Tenderer, may terminate the contract, in whole or in part at any time if any of the stipulated conditions are not met or services and quality of food is not satisfactory for which surprise checks will be conducted by the Canteen Committee or any other authority appointed by him.

However, the Purchaser also reserves the right to terminate the contract at any time, without giving any notice in case of gross violation of the stipulated terms & conditions. For all disputes arising out of non-adherence of any terms stipulated above, Principal, GMC, Anantnag is the final authority, and its decision shall be final. However, the legal jurisdiction for all matters would be Anantnag only.

**10. RESOLUTION OF DISPUTES:** In case of a dispute or difference between the Purchaser and the Service provider relating to any matter arising out of or connected with this agreement such dispute or difference shall be referred to an arbitrator to be nominated by the Principal. The award of the arbitrator shall be final and binding on the parties of this contract.

**Special Conditions of the contract: -**

1. **No Accommodation will be provided to the service provider:** - It is the responsibility of Service provider to make arrangements for accommodation, for cooking purposes and for serving diet to patients packed in hygienic aluminium coated packs.
2. The Service Provider will provide his services on all days including Sundays & Holidays.

3. The contractor selected for this service, will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food. The Service provider also shall make arrangements for disposal of garbage and left-over food in black / green covers in college bin. Cleaning of plates & utensils shall be done with hot water, soapy water, duly cleaned and dried & steam sterilization.
4. The Service provider must employ adult and skilled labour only. **Employment of child labour will lead to the termination of the contract.** The Contractor shall be fully responsible for the conduct of his staff.
5. The Contractor **shall not sublet transfer or assign the contract** to any part thereof. **On the event of sub-letting the contract shall be cancelled.**
6. All manpower required for cooking, serving and cleaning work shall be under own arrangements of the Service provider.
7. **The quality of the raw materials to be used for preparation of food should be of highest standard and fresh. AGMARK spices and condiments to be used. Rice should be fine, good quality, free from contaminates and should be of Agmark variety. The contractor shall ensure that no stock of raw material /consumables beyond expiry date are served.**
8. **The medium of cooking Oil shall be Sunflower/Rice bran Oil to be used.**
9. There shall be no compromise on the quality of food supplied by the Service provider and if any such incidence or food adulteration is found, action deemed fit, including blacklisting the firm, shall be taken by the Competent Authority and all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.
10. **Note: This tender is restricted to the Geographical area of UT of Jammu and Kashmir and the tenders received from outside of UT of J&K shall be rejected without assigning any reason.**

11. Penalty Clause:

Penalty clause	Amount of penalty	Repeat default
Noncompliance on hygiene	Rs.1000/- per occasion	
poor quality of rice	Rs.2000/- per occasion	

**(TO BE TYPED ON A LETTER HEAD OF THE TENDERER)  
 FORMAT T<sub>1</sub>  
 TENDER APPLICATION FORM FOR CANTEEN SERVICES ON CONTRACT.**

**T E N D E R E R                      D E T A I L S**

1	Name of the Tenderer /Concern	
2	Address	
	Mobile No/telephone/e-mail	
3	Nature of the Tenderer /Concern (i.e Sole Proprietor or Partnership firm or a Company (Attach Proof)	
4	Registration Number of Firm (Attested Copy)	
5	PAN Number of tenderer /Concern (Attested copy should be attached)	
6	GST Registration certificate Number (Attested copy should be attached)	
7	Details of experience (attested photocopies of work orders for last one year)	

Whether each page of Tender have been signed and stamped (Yes/No)-----

Any other information important in the opinion of the tenderer.

Dated:.....

(Signature of Tenderer

Place:.....

with Tamps of the firm

## Format T2

### Undertaking (To be submitted on Rs. 100/ non judicial stamp paper)

**I/We** undersigned is /are authorized signatory/signatories of the firm M/s

Address \_\_\_\_\_

do here by undertake that: -

1. I, the undersigned certify that I have gone through the Terms & conditions mentioned in the tender document and undertake to comply with them.
2. I/we give the rights to Principal, GMC, Anantnag to blacklist me/us if any delay occurs on my part for failure to supply the food items within the appointed time or the food items of desired quality.
3. There is neither any vigilance CBI case or court case pending against the firm, nor the firm has been even blacklisted by any Government or private organization.
4. I / we understand that Principal/ Dean, GMC, Anantnag has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.
5. That the Quantity quoted is valid for a period of 90 days.

Date **Signature of the tenderer** Place **Full Name**

## Financial Bid

**Price Bid to Quote Quantity:** Offer of Quantity to be submitted in the following sub-heads, the bidder offering more quantity will be awarded Rate Contract.

<b>S. No.</b>	<b>Menu/Name of items</b>	<b>Quantity Offered</b>	<b>Unit</b>	<b>Budget available/plate</b>
1	Rice, Meat and Soup.	1.Rice in gms _____. 2.Mutton Meat piece in gms_____ 3.Soup in ml_____.	Per Plate	Rs:50 only

**Note:** The Service Provider quoting maximum quantity for the above said item (s) will be awarded Rate Contract and budget for per plate is Rs 50 only, available under NHM. Bidders shall note that they must serve the above said menu two times a day.

In case of tie among bidders, Contract will be awarded to bidder having more experience in providing Diet in Hospitals.

**Principal,  
Government Medical College,  
Anantnag.**